



Guru Gobind Singh Indraprastha University
“A State University established by the Govt. Of NCT Delhi”
Sector 16-C, Dwarka, New Delhi – 110078



F. No.: GGSIPU/CCGPC/2024/_1009_

28th May 2024

Sub. Placement opportunity for BBA and B.Com students of GGSIP University of the batch passing out in year 2024 in the company “Moolchand Healthcare Pvt. Ltd”

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of Placement opportunity for BBA and B.Com students of GGSIP University of the batch passing out in year 2024 in the company “Moolchand Healthcare Pvt. Ltd” for your reference and circulation to students to apply on given link by **29th May 2024**:

Registration Link – <https://forms.gle/QbcuR517fR7>

Name of Company – Moolchand Healthcare Pvt. Ltd

Role in – Accounts Department

Qualifications:

1. B.Com or BBA in Finance, Accounting, or a related field, 2024 passed out batch.
2. Excellent communication and interpersonal skills.
3. Detail-oriented with strong analytical and problem-solving abilities.
4. Ability to work independently and collaboratively within a team.

NOTE –

1. The students will be initially hired as **Graduate Trainees** at a monthly stipend of Rs.15,000/- for a period of 6 months training/probation.
2. Post completion of their training/probation, they will be made permanent depending on their performance during the 6 month period.
3. The salary that would be offered to them at this point would range between Rs.23,000/- pm to Rs.30,000/- pm.

LAST DATE FOR REGISTRATION IS 29th May 2024.

(Dr. Nisha Singh)
Training and Placement Officer
CCGPC, GGS IP University

About Moolchand Healthcare –

Moolchand Healthcare Pvt. Ltd runs Moolchand Hospital which is one of the oldest and most reputed healthcare chains in NCR. Recently the company has raised funding from venture capital investor Sequoia Capital (Private Equity company with investments in companies like Google, Yahoo etc.) to expand its hospital in Delhi, build more hospitals in the National Capital Region, acquire hospitals across India, and set up fertility, diagnostics and renal-care centres. The group aims to become one of the top 3 healthcare providers in India.

Transformation agenda at Moolchand

Moolchand is currently undergoing digital transformation to better serve our patients and improve their experience. We are looking for enthusiastic and qualified B.Com/M.Com students to join our team and help us in this transformation journey.

We are seeking students who are passionate about healthcare, possess strong communication skills, have a digital bent of mind, are adept at use of digital systems and are eager to learn and grow in a dynamic and challenging environment. As a part of our team, the students will have the opportunity to work alongside experienced professionals and contribute to the digital transformation of our organisation.

Following is the role description for the profile:

Responsibilities:

1. Manage and oversee the hospital's accounts receivable processes.
2. Ensure timely and accurate invoicing of patient accounts and third-party payers.
3. Follow up on outstanding accounts and coordinate with patients and insurance providers for prompt payment.
4. Review and reconcile discrepancies in billing and payment records.
5. Collaborate with other departments to resolve billing-related issues and improve overall revenue cycle efficiency.
6. Stay updated on healthcare billing regulations and compliance requirements.
7. Generate regular reports on accounts receivable status and key performance indicators.
8. Work closely with the finance team to optimize revenue collection strategies.
9. Provide exceptional customer service to patients regarding billing inquiries and concerns.
10. Maintain confidentiality and adhere to ethical standards in handling financial information.